Appendix 14
Quick Guide to Obtaining Medicaid
Electronic Claim Information

This is a quick guide to retrieving and installing EDS' Electronic Claim Submission software using EDS-EPIX.

1. If you wish to obtain EDS Software, create a subdirectory on your hard drive for your Electronic Claim Submission software called "EDS". At the DOS command prompt type:

   C: <Enter>
   CD\   <Enter>
   MD EDS   <Enter>

2. Set up your communication software to dial EDS-EPIX. You may need to program your software to dial with the following settings:

Phone Number: (608) 221-4746	**Stop Bits:**	1
Baud Rate: 9600 (maximum)	**Duplex:**	Full
Parity: None	**Protocol:**	XMODEM (recommended)
Data Bits: 8	**Terminal Emulation:**	ANSI

3. Dial into EDS-EPIX. When you go through this initial logon, we recommend you select Xmodem/CRC as your default protocol.

4. Select option "F" (File Directories) from the main menu and then view the "ECS Software and Manuals for New Users" or the "Record Layout and Manual Updates" directory. Choose the name of the file you need to download. If you need help deciding which file you need, go back to the main menu and view Bulletin #2 or #3 for more information. When you have chosen a file, write down the file name (you will need it to download).

5. Select option "D" (Download a File) from the main menu, and type the file name you chose in step 4. Next, follow the download instructions in the user manual for your communications software package. This basically involves telling your communications software package that you wish to "Receive a File", choosing a transfer protocol, and specifying the name and directory path of the file. If you fail to specify the directory path with the file name, the file will be downloaded into the default download directory for your communications software.

6. When you have downloaded your file, select "G" (Goodbye) to end your EDS-EPIX session, quit your communication software, and return to DOS.

7. Go to the subdirectory you specified in your path and look for your download file. It should be listed when you list the directory.

8. If the download file is in the directory, you will need to decompress the file. At the DOS command prompt type the name of the download file without the ".EXE" extension. For example, for School Based Services software, at the DOS command prompt type:

   MEDVNDRU   <Enter>

9. This will extract your software and manual(s).